

DEADLINES

Department Chairmen: Electronic filing only, using Formstack, (can be found on national website) your year-end report/ your narrative report, by May 15, 2025, to your Central Division Chairman with a copy to National Chairman and our Department President. Don't forget to add photos.

Department Chairmen: Electronic filing only, using Formstack, your Department award entries, by June 1, 2025. Don't forget to add photos.

Unit/District/Division Chairmen

Unit narratives and award entries are due to the District Chairmen no later than April 20, 2025

Unit narratives and award entries are due to the Department Chairmen no later than May 1, 2025 (no District elimination)

Units can submit for National Awards on their own via formstack for National Unit awards by June 1

Unit President

Your Impact Numbers Report is due electronically, or snail mail, to your District President no later than April 20, 2025.

District President

Your Impact Numbers Report is due to the Department electronically no later than May 15, 2025

Senior Histories

Histories – Unit Histories to District Historian – June 5th

Winning Unit Histories from District Historian to Dept. Historian – June 15th

District Histories to Department Historian- June 15th

**ALL AWARDS FOR DEPARTMENT MUST INCLUDE AN AWARDS COVER SHEET
(ATTACHED TO THIS LIST)**

JUNIOR AWARDS AND DEADLINES ARE IN THE FALL PACKET



Department of Illinois – 2024-2025

Award Submissions Cover Sheet

Unit - District -	Submitted by (include name, address, phone and e-mail)
Program -	Plaque/Award -
Description	

Use space above and any additional sheets needed to describe the activities accomplished in any program of the American Legion Auxiliary. It can be in narrative form or a bullet point listing. Use separate sheets for each program. Please adhere to all deadline dates.