

THIS FORM MUST BE RETURNED!!

2019 UNIT DIRECT BILLING

**RETURN COMPLETED FORM NO LATER THAN MARCH 15, 2018 TO:
American Legion Auxiliary Dept. of Illinois, P. O. Box 1426, Bloomington, Illinois 61702-1426**

**NOTE: YOU MUST HAVE YOUR CURRENT YEAR DUES PAID IN ORDER TO QUALIFY FOR
YOUR UNIT MEMBERSHIP CHAIRMAN POSITION.**

I understand that the dues amount, name, and address that I list below will be printed on the 2019 membership renewal notices. These go only to senior members and are mailed directly from National HQ. If this form is not returned, your Unit renewal notices will state that members are to send their dues to Department Headquarters.

It is understood that no change in the amount of dues or address to which the dues are to be sent can be made after the deadline which Department Headquarters has established based on the requirements of National Headquarters.

REMINDER: Units are to remit to Dept. \$23.00 per senior and \$3.35 per junior member.

UNIT NAME _____ UNIT NUMBER _____ DIST _____

2019 SENIOR DUES: National	\$12.00	2019 JUNIOR DUES: National	\$ 2.50
Department	\$11.00	Department	\$.85
Unit	\$ _____	Unit	\$ _____

TOTAL SR. MEMBER DUES \$ _____ **TOTAL JR. MEMBER DUES** \$ _____

DO NOT LIST TOTAL NUMBER OF MEMBERS

Please be aware that if your Unit dues are less than \$23 per senior, National will not print on the dues renewal notice any amount lower than the \$23.00 per capita that is to be sent to Department.

_____/_____
NAME of person receiving Unit membership dues **MEMBERSHIP ID #**

ADDRESS (Street or Box or both)

CITY **STATE** **ZIP CODE**

(_____) _____ **Email** _____
Area Code **Telephone number**

Date

Signature

Title

Attention – Please read!!

On the backside of this form is the 2019 Unit Direct Billing Form.

Please read all information below:

This form needs to be returned to Department Headquarters no later than March 15, 2018. Please read instructions below:

1. Please read, complete, and return to Department no later than March 15, 2018 in order to meet National's deadline for printing of renewal notices.
2. The Membership Chairman (or name submitted on form) must have her current dues paid or National will not accept this form.
3. Please submit the total amount your senior and junior members **pay the unit**. The total amount of members is not needed. The total dues figure you submit will be what is printed on your member renewal notices. Once this is printed it cannot be undone. No amount less than \$23 senior and \$3.35 junior will be printed.
4. If you are the Unit President submitting this form, please verify that you are submitting the correct address for the member that will be receiving the membership. The address you submit is what will be printed on the notices.
5. **NEW: If you have access to the internet and a scanner, you can scan and email. OR if you do not have access to a scanner but do have internet access you may send an email with the following information: Unit name, number & district, Membership Chairman's name, her address, dues amount for senior and junior members, and office you hold if you are not the Membership Chairman. (Same information that is required on form) Email should be sent to: ilmembership@ilala.org. Please put "2019 Unit Direct Billing form" in subject line. You will get confirmation of received email.**